



## Application Form

**Name:**

**Birthdate:**

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**Current Address:**

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**Phone:**

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**Email:**

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**Current or most recently attended school:**

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**Major:**

**# of years completed:**

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**Address for Summer (if different from Current Address):**

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**Interested in Seasonal Paid Position of:**

Technical Director (1 available position)

Theater Technician/ Carpenter (1-2 available positions)

**Interested in Seasonal Internship Position of:**

Theater Technician/ Carpenter

Costuming/ Wardrobe

Box Office/ Ticket Sales/ Marketing

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**Dates Available for Work:**

From:

To:

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Staff will be expected to be available early May through mid-October, approximately a 20-22 week commitment; exceptions will be made for those returning to school in August. The position of Technical Director must be able to commit to the full 22 week time period.

**Areas of Interest, Skill, and Experience:**

Please check off any and all areas of interest, skills, and experience. Please label each choice according to its category of: Interest (I), Skill (S), and/or Experience (E).

- Carpentry
- Building/ Loading in a Set
- Set Design
- Painting
- Props
- Costumes/ Wardrobe
- Sewing
- Electrics/ Sound
- Technical Direction
- Stage Management

Other \_\_\_\_\_

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**Letters of Recommendation (two are required):**

Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

Letters may be sent with this application or separately, however must be received by the application deadline in order for the application to be considered complete for review.

## **Application Checklist:**

Please send as one complete PDF with file name: "Last name, First name - Technical Director". Applicants will not be notified of missing items, please be sure to include all items in the list below. Incomplete applications with missing components may not be considered.

\_\_\_ **Completed Application Form**

\_\_\_ **Cover Letter**

\_\_\_ **Resume with 3 References (non-familial)**

\_\_\_ **Two Letters of Recommendation - can be sent separately as noted above.**

\_\_\_ **Additional Questions for Consideration:**

- a. What are your career goals?
- b. Why are you looking into an Internship at this time?
- c. Why are you an ideal candidate for an Internship at Lakewood Theater?
- d. How did you hear about the Lakewood Theater Internship Program?
- e. Additional comments (optional)

\_\_\_ **Support Materials based on interest in specific Internship area (i.e. Theater Technician/ Carpenter, Costuming Wardrobe, or Box Office/ Ticket Sales/ Marketing)**

- a. Applicants are highly encouraged to submit images accompanied by narratives or other like materials from a portfolio of past work, to support applicant experience in this area.

**DEADLINE**  
**April 15th**

**All application materials and any questions should be sent to:**

**kquinn@lakewoodtheater.org**